

**KITTITAS SCHOOL DISTRICT NO. 403
BOARD OF DIRECTORS
KITTITAS, WA 98934**

Regular Board Meeting Minutes
April 21, 2009
7:00pm
Kittitas School District Board Room

Mark Hansen, Chair
Patricia Clerf, Member
Steve Alder, Member
Dave Arnold, Member
Paul Johnson, Member

Monty Sabin, Superintendent
Jessica Gleason, Recording Secretary

The regular board meeting was called to order at 7:00 p.m., by Chairman Mark Hansen. All board members were present.

Call to Order

The board recessed into executive session for 25 minutes at 7:00 p.m. to discuss personnel decisions.

Executive Session

The board came out of executive session at 7:25pm

The board reconvened at 7:32 pm to a flag salute.

There was no action after executive session.

Steve Alder moved to approve the consent agenda (minutes from March 17, 2009 Regular Meeting; Regular General Fund Vouchers #58072 for \$3,342.63, General Fund Voucher #58073 for \$53,681.03 and General Fund Voucher #58074-58154 for \$126,774.72; ASB Vouchers #4979-4996 for \$11,108.35, Payroll Vouchers #58028-58071 and Direct Deposit payments for \$406,925.27). Patty Clerf seconded the motion. The motion carried.

Consent Agenda

Paul Johnson moved to approve the Regular agenda. Patty Clerf seconded the motion. The motion carried.

Regular Agenda

Jeff Houck, Jared Jakeman, Nancy Galliher, Sharon Redifer, Marty Marking, Jodi Bell, Cheryl Uceny, Tim Driver, Alexis Clerf, Drew Dixon, Max Tilton, Jeanette Williams introduced themselves to the school board. Linda Graf entered after introductions.

Guests

There were no public questions or comments.

Public Questions

Mr. Sabin presented a letter from the Kiwanis Club of Ellensburg's Secretary, Dorothy McCullough donating \$400 for the Secondary School stage area. Mr. Sabin informed the board that monies are to be applied toward the purchase of audio equipment. The school board requested thank you card to be sent in return.

**Public Correspondence
Kiwanis Club Donation**

Monty Sabin gave the budget status report. Mr. Sabin reported we are 58% into the school year and have received 54.32% of budgeted revenue with 57.87% of budgeted expenditures. The ending month balances were given to the board. Mr. Sabin communicated the goal of finishing the budget year with a 5% fund balance to begin 2009-2010 and increasing cash reserves annually to avoid budget difficulties. Mr. Sabin informed the school board that the budget process has begun and the district office's goal is completion in June. Mark Hansen inquired about transportation depreciation which would not be forthcoming until bank paperwork is finalized. Dave Arnold noticed ending cash balance is lower than last month. Mr. Sabin explained deficit in ending cash balance is due to the local tax schedule.

Superintendent's Report

Mr. Sabin also gave the March 2009 Enrollment Report. Mr. Sabin reported on Building FTE & Achieve Online FTE. Mr. Sabin reported that the K-9 budgeted FTE has stayed true to budget. However, the 11-12 FTE is down 24 from budgeted totals. Mr. Sabin explained that Running Start, senior off-periods, & partial students with moves to other districts are the main reasons for the decrease. Mr. Sabin discussed the upcoming classes and interest they are showing in Running Start.

Derek Larsen reported on the elementary WASL testing status. Mr. Larsen reported that students have a positive attitude towards the WASL this year and their diligence has been astounding. Mr. Larsen reported on several recent meetings at the elementary school. Teachers have been working on cost cutting ideas that Mr. Larsen would like to discuss in detail at the next meeting once Monty has had discussion. Mr. Larsen reminded the school board that tomorrow is Earth Day and a school wide and city of Kittitas clean-up is planned. Waste Management has given Green donations and Barb Schmidt has done a great job coordinating. Mr. Larsen reported that final make-up conferences are being conducted now. Mark Hansen asked Derek his opinion on I728 spending. Mr. Larsen felt it would be best to see what the final state budget offered and attempt to find alternate sources of revenue for best course- offering both full day Kindergarten and overflow teacher for 2nd grade class size reduction.

**Elementary Principal's
Report**

Kent reported that the secondary school finished the WASL this week. Secondary WASL scheduling was able to accommodate 7th & 8th grade testing without disruption. The 6th, 7th, 8th, and 10th grade testing days resulted in only minor disruption. Mr. Sherwood noted that many students finished earlier than the 2 hour window. Mr. Sherwood extended his appreciation to Lance Hyatt, all test proctors, and student teachers who assisted in student watching. The 2009-2010 course schedule process is underway. Mr. Sherwood had been receiving positive comments on course catalog from parents, students, and staff. Mr. Sherwood communicated his goal of 2009-2010 schedule completion by the May board meeting. Mr. Sherwood informed the school board that Mr. Houck, Mrs. Graf, and Mr. Phillips led secondary staff in Math curriculum and cross- curriculum methods.

**Secondary Principal's
Report**

Mr. Sherwood explained the benefits of cross curriculum training to the school board. Mr. Sherwood informed the board of the Middle School dance that was held last week. Mr. Sherwood reported there was good attendance and everyone survived. Additionally, Mr. Sherwood shared that Middle School students were finally able to have their trimester 2 Rewards movie. Mr. Sherwood reported that the kids were well behaved and there were no problems. Mr. Sherwood updated the school board on Prom, which will be held Saturday.

Frank Reno reported on last months Athletic Director telephone meeting and informed the board that he had attended the follow up meeting. Main goal of the meeting was to brainstorm and help member schools save money. Mr. Reno reported that there are vastly different financial situations in different districts. The goal of the league athletic directors was to Collectively make decisions regarding ways for the entire league to cut back without sacrificing competition. Many ideas involved combining contests at sub-varsity level ie.- tournament play, however that would require a WIAA amendment. Mr. Reno reported that transportation costs were a major topic in the meeting. Also, official fees are a large portion of athletic expenditures. Monty Sabin explained the hit to Levy equalization funding as being a large portion of some district budgets. Mr. Sabin reminded the board that many districts will cut athletics if Levy equalization is removed from the state budget. Mr. Reno updated the board on a recent District 6 amendment meeting and reported this year many amendments resulted in split decisions. Dave Arnold asked Mr. Reno if there was resolution to the number of officials decision or the advent of shot clock in boys basketball. Mr. Reno reported that the amendments are bound by WIAA decision. Mr. Reno reported that the Officials union has declined fee and rate decrease.

Athletic Director Report

Monty Sabin read a statement on Joell Boast's behalf. Mr. Sabin relayed that there are 4 elementary teachers participating in the ESD 105 technology grant- Bevin Overland, Janielle Paul, Rachael Brunson, and Merle Watkins will be furnished with technology and training to become building technology leaders.

Technology Report

Drew Dixon discussed a successful Fun Fair with the school board. Mr. Dixon reported that the Fun Fair was well attended. Mr. Dixon reported on the outcomes of the FBLA & FCCLA State competitions: 1 possible national contender, FCCLA has 6 national contenders. Drew reported that the 2009-2010 ASB budgeting is underway. Mr. Dixon reported that Leadership camp has been scheduled and 10 students will be attending. Drew also gave the board an update on Prom, which has been planned and is scheduled for May. Mr. Dixon reported that he is heading to Life Smarts National competition.

ASB Report

Jessica Gleason reported that Parent Group Bingo has yet to be scheduled. Currently Parent Group volunteers are planning Certificated Staff appreciation week and Earth Day. Ms. Gleason reported that the Parent Group officer meeting is scheduled for May 13th.

Parent Group Report

Tim Driver reported that WASL was underway and the only bump in the road was OSPI's recent decision to allow districts to charge ALE proctors \$100 per test type

Achieve Online Report

to administer. Mr. Driver reported that Achieve's final enrollment cut off would be May 1, 2009. Mr. Driver informed the school board that April FTE would be pulled the April 25th. Mr. Drive reported that the 9-12 program would be graduating 25 students. Mark Hansen asked about the logistics of planning a graduation for online students. Mr. Driver reported that the students would graduate on the East Valley School District campus. Mr. Driver reported that the program had recently applied for and been awarded a \$3500 grant for enhancement of Math curriculum.

Monty gave summation of nurse meeting regarding Policy 3420, Anaphylaxis Prevention and submitted amended policy for second reading and decision. Steve Alder moved to approve, Patty Clerf seconded the motion. The motion carried and the policy is adopted.

Policy 3420 Adoption

Mr. Sabin introduced Linda Graf. Linda thanked the school board, Monty and Kent for their support of your National Board Certification. Ms. Graf reported that she finalized N.B. Certification process April 20th. Test results will come in the fall. Ms Graf informed the board that the \$500 stipend approved fall 2008 went towards facilitators to participate in her cohort of support. Ms. Graf recounted that the process began April 2008 with Jumpstart and went through summer with writing exercises, submission of student work samples with teacher samples and classroom videos. Linda Graf extended a thank you to Judy Webb and Jeff Houck for filming of collaborative teaching with group interaction. Ms. Graf process is very daunting and humbling but very useful in professional development.

Linda Graf NB Cert

Mr. Sabin introduced Jodi Musser who updated the board on the 10 students who traveled to the State FBLA competition. Mrs. Musser informed the board that 3 students placed in top the 5 competitors in the state. Mrs. Musser informed the board that Jessica Lawrence placed 3rd in Public Speaking and if the 1st and 2nd placers decide not to attend the nationals competition, Ms. Lawrence may get the opportunity to attend the competition. Ms. Musser requested board preliminary authorization for Ms. Lawrence to attend Nationals in Anaheim if the opportunity arises. Patty Clerf moved to approve the trip to National conference if the opportunity arises. Paul Johnson seconded. The motion carried.

FBLA National Competition

Monty Sabin introduced Cheryl Uceny to discuss "Careers in Education" course proposal. Kent Sherwood reminded the board that the Secondary was asking for approval to offer the course, in case it makes it into the master schedule for 2009-2010. Mrs. Uceny told the board that the course will deal with education as a profession. Mrs. Uceny reminded the board that college credit could potentially be gained upon final completion of course. CWU could potentially waive Pre-Autumn experience requirement for those students entering their Ed program with this course on the transcript. Mark Hansen inquired as to what the course would be replacing. Mr. Sherwood answered they were unable to know until final scheduling previews are received from students and all factors are studied. Mr. Sherwood reminded the board that the course would only be offered to Juniors and Seniors due to scheduling difficulties and grade level maturity. Patty asked about cross

**Course Proposal
Careers in Education**

crediting options. Mark Hansen discussed curriculum adoption policy and asked about costs of the program. Mrs. Uceny reminded the board that the school district owns the curriculum and the only significant cost would occur if the course were offered outside the normal day. Paul Johnson put forth a motion for adoption of curriculum on the chance that the schedule can be worked. Steve Alder seconded. Motion carries.

Monty reintroduced Productive Learning staff to the school board. Tim Driver began with discussion of current status and his (and staff's) desire for full compliance. Mr. Driver thanked Kittitas and East Valley for their support. Mr. Driver gave a summation of the current year's expenditures and budgeting errors of those funds. Mr. Driver informed the board that Savings will be profound in the new program because there will be better utilization of freeware. Mr. Driver communicated that the staff dedication has been profound and will continue to be so under new ownership. Mr. Driver informed the board that the first step being taken was accreditation of new program by the NAAS utilizing iNACOL standards. Mr. Driver has been working with OSPI and will move forward immediately. Mr. Driver shared that the curriculum will change over to a fixed cost CLO offering vs. all Aventa. Mr. Driver detailed the Productive Learning plan to hire a Special Ed. Director for the ALE program. Mr. Driver then detailed each person's roles within the corporation. Mr. Driver detailed tech director Jared Jakeman's role with the corporation. Hansen asked crew "what is being asked of the school board?" Mr. Driver and Marty Marking answered that the ALE program needs letter of intent from school districts in order to move forward with planning of next year's school. Mark asked Marty how start-up will occur. Marty indicated he needs board approval to secure financing. Dave Arnold asked what the financial forecast would look like. Mr. Marking indicated marked improvement with much smaller overhead. Dave Arnold put forth a Motion to agree to allow Mr. Sabin to issue a letter of intent contingent on budget and final contract term agreements. Steve Alder seconded. Motion carried with 100% approval.

**Productive Learning
Northwest**

Two committee meetings- Kent gave board summation of meeting issues and discussions. Mr. Sherwood presented two calendars that were issued to KSD staff for final decision. Patty inquired about WASL dates, but Mr. Larsen informed her that the dates haven't been set. Dave inquired about the post Labor Day weekend start- non-negotiable per past and current calendar committees. Steve Alder moved to approve Calendar A. Dave Arnold seconded the motion.. The motion carried with 100% approval.

**2009-10 District
Calendar Adoption**

Mr. Sabin presented the 1st and 2nd grade Seattle Aquarium and Zoo fieldtrip requests to the school board. Patty Clerf moved to approve the trips as presented. Dave Arnold seconded. The motion carried

**100 Mile Field
Trips**

Mr. Sabin discussed the need to have an I-728 plan available for the May 2009 meeting. Due to state budget not being complete, schedule is off. Plan needs to be in place by the May meeting.

I-728

The meeting adjourned at 9:58pm.

Adjournment

Mark Hansen, Chairman

Monty Sabin, Superintendent

Jessica Gleason, Secretary