

**KITTITAS SCHOOL DISTRICT NO. 403  
BOARD OF DIRECTORS  
KITTITAS, WA 98934**

Regular Board Meeting Minutes  
January 20, 2009  
7:00pm  
Kittitas School District Board Room

Mark Hansen, Chair  
Patricia Clerf, Member  
Steve Alder, Member  
Dave Arnold, Member  
Paul Johnson, Member

Monty Sabin, Superintendent  
Jessica Gleason, Recording Secretary

The regular board meeting was called to order at 7:00 p.m., by Chairman Mark Hansen. All board members were present.

**Call to Order**

The board recessed into executive session for 30 minutes at 7:00 p.m. to discuss personnel decisions.

**Executive Session**

The board came out of executive session at 7:26pm

The board reconvened at 7:30pm to a flag salute.

Monty Sabin presented Denise Hatherell's leave of absence request to the school board for approval. Patty Clerf moved to approve Mrs. Hatherell's leave of absence as presented. Paul Johnson seconded the motion. The motion carried.

**Personnel**

Mr. Sabin presented Austin Moore's resignation from the Middle School Baseball Coaching contract to the school board. Dave Arnold moved to accept the resignation as presented. Steve Alder seconded the motion. The motion carried.

Patty Clerf moved to approve the consent agenda (minutes from December 16, 2008 Regular Meeting; Regular General Fund Vouchers #57707-57782 for \$117,221.33, General Fund Voucher #57705 for \$2,444.10 and General Fund Voucher #57706 for \$61,846.63; Capital Project Voucher #340 for \$2,150.21, ASB and ASB Vouchers #4928-4944 for \$7,580.16, and Payroll Vouchers #57659-57704 and Direct Deposit payments for \$398,175.42). Dave Arnold seconded the motion. The motion carried.

**Consent Agenda**

Patty Clerf moved to amend the regular agenda to add an executive session to the end of the meeting for the board to conduct Mr. Sabin's evaluation. Paul Johnson seconded the motion. The motion carried.

## **Regular Agenda**

Christopher Geis and Tim Driver of Achieve Online, and Kelie Hyatt, KSD Special Education coordinator for the Achieve program introduced themselves as guests.

## **Public Questions**

There were no public questions or comments.

Monty Sabin passed out general mailings and magazines to the school board.

## **Public Correspondence**

Monty Sabin gave the budget status report. Mr. Sabin reported we are 34% into the school year and have received 35.81% of budgeted revenue with 33.85% of budgeted expenditures. The ending month balances were given to the board. Mr. Sabin also gave the November 2008 Enrollment Report.

## **Superintendent's Report**

Mr. Larsen reported that the before and after school programs are doing well with good numbers of students taking advantage of the programs. Mr. Larsen reminded the board that I728 funds both programs and discussion about possible loss of this funding source ensued. The elementary reader board is up and running and working well, Mr. Larsen thanked all the parent volunteers that made it happen. Mr. Larsen reported that elementary fall conferences resulted in 98% parent turnout. Mr. Larsen reported that the first grade Caring Coins Drive successfully raised funds for Erika Rangle's family. The funds were delivered to the Rangle family by Susan Kelleher, Mary Hagemeyer, and Maria Smith. Mr. Larsen detailed the school board that report card continuity was the topic of the Jan. 17<sup>th</sup> early release. Mr. Larsen informed the board Mrs. Oblas assisted the conversation attempting to streamline scoring levels across the building. Mr. Larsen informed the board that the February in-service will be centered on Reena Calahan's writing experiences at the elementary level. Additionally, James Farthing will assist teachers in knowing what WASL scores are looking for in the Writing section of the WASL.

## **Elementary Principal's Report**

Mr. Sherwood informed the board that Tolo was January 18<sup>th</sup> and resulted in good attendance and good behavior. Mr. Sherwood relayed that the Coyote Classic Wrestling Tournament would be held at KHS Saturday January 24<sup>th</sup>. Mr. Sherwood reminded board members that Friday's Basketball games against ACH have been rescheduled for Thursday. Mr. Sherwood detailed the board that the Secondary Family Access team has been working out the bugs in the online access and recent software updates have alleviated some of the headaches in the program. Mr. Sherwood would be streamlining process with faculty over the next few weeks. Mr. Sherwood reported that the Mentor/Mentee program is beginning to work well and is well received. Also, the CTE department is beginning to look at possibilities for cross-crediting and will be working with all staff for input.

## **Secondary Principal's Report**

There was no Athletic Director Report

## **Athletic Director Report**

There was no Technology Report.

## **Technology Director Report**

Tim Driver reported to the school board the status of WASL preparations and current tasks at hand for administration of Achieve Online. Christopher Geis detailed the school board on the decision to sign a contract with EVSD. Mark Hansen inquired of Mr. Geis' future plans for Achieve. Mr. Geis foresees a working relationship with KSD and EVSD. Mr. Geis detailed the board on EVSD negotiations to keep K-12 in ESD 101 and 123. The school board prompted discussion regarding KSD budgeting on loss of students and questioned whether Mr. Geis understood the effect of such decisions on KSD. Mr. Sabin inquired about the current financial status of the program. Mr. Geis opened informal discussion around financial issues at AO but requested new CFO have a meeting with Monty for full details. Mr. Sabin asked about the growth potential of the program. Mr. Geis will work with Tim Driver on ideas for growth of the program. Mr. Arnold inquired about improvements necessary to the success of the program. Mr. Geis communicated his top three necessary tasks to be:

**Achieve Online Report**

1. Better organization of staff, and staff decisions
2. Improve delineation of Administrative personnel duties and responsibilities
3. Further improvements to automation of program

There was no ASB Report.

**ASB Report**

Jessica Gleason reported that Parent Group is also gearing up for wrestling concessions this weekend. Discussion ensued.

**Parent Group/Booster**

There was no Old Business.

**Old Business**

Monty Sabin extended his appreciation to the School Board members and gave each member a Certificate of Appreciation. Mr. Sabin reminded the board members that without their continued dedicated service to the district, the district would be a much different environment. Mr. Sabin invited all present to stay for Pie and coffee after the close of meeting.

**School Board Appreciation**

Mr. Sabin reminded board members and Administrative staff that Patty Clerf, Dave Arnold and Monty Sabin will be attending the 2009 Legislative Conference. Mr. Sabin asked all involved to relay ideas and issues for the group to bring to the conference

The regular meeting adjourned at 9:05pm. The board recessed into executive session at 9:20pm to conduct Mr. Sabin's evaluation. Mr. Sabin was excused from the executive session. The board came out of executive session at 9:45pm. The board reconvened to regular session at 9:46pm to review the evaluation results with Mr. Sabin. The meeting was adjourned at 10:00pm.

**Adjournment  
Executive Session-  
Superintendent Review**

---

Mark Hansen, Chairman

---

Monty Sabin, Superintendent

---

Jessica Gleason, Secretary