

**KITTITAS SCHOOL DISTRICT NO. 403  
BOARD OF DIRECTORS  
KITTITAS, WA 98934**

Regular Board Meeting Minutes  
October 21, 2008  
7:00 p.m.  
Kittitas School District Board Room

Mark Hansen, Chair  
Patricia Clerf, Member  
Steve Alder, Member  
Dave Arnold, Member  
Paul Johnson, Member

Monty Sabin, Superintendent  
Jessica Gleason, Recording Secretary

The regular board meeting was called to order at 7:00 p.m., by Chairman Mark Hansen. All board members were present.

**Call to Order**

The board recessed into executive session for 30 minutes at 7:00 p.m. to discuss candidate qualifications.

**Executive Session**

The board came out of executive session at 7:30 p.m.

The board reconvened at 7:32 p.m. to a flag salute.

Monty Sabin recommended hiring Kristin Shook for part-time School Nurse position. Patty Clerf moved to approve the hiring, Dave Arnold seconded the motion. The motion carried.

**Personnel**

Monty Sabin recommended hiring Judy Webb for District Secretary. Paul Johnson moved to approve the hiring, Steve Alder seconded the motion. The motion carried.

Frank Reno recommending the following winter coaching contracts be approved by the school board:

- |                     |                                |
|---------------------|--------------------------------|
| • Scott Peterson    | HS Boys Basketball Head Coach  |
| • Merle Watkins     | HS Boys Basketball Asst Coach  |
| • Nate Phillips     | HS Girls Basketball Head Coach |
| • Stephanie Mifflin | HS Girls Basketball Asst Coach |
| • Lance Hyatt       | HS Head Wrestling Coach        |
| • Marc Eyler        | HS Asst Wrestling Coach        |
| • James Farthing    | MS Boys Basketball Head Coach  |
| • Shayne Poole      | MS Boys Basketball Asst Coach  |

- James Farthing MS Girls Basketball Head Coach
- Judy Schomer MS Girls Basketball Asst Coach
- Dustin Johnson MS Head Wrestling Coach
- Rob Weber MS Asst Wrestling Coach

Steve Alder moved to approve the consent agenda (minutes from September 16, 2008 Regular Meeting; Regular General Fund Vouchers #57117-57223 for \$154,678.95, General Fund Voucher #57224 for 116,126.49, Capital Project Voucher #337 for \$2,150.21, ASB Vouchers #4875-4891 for \$8,989.37, and Payroll Vouchers #57074-57116 and Direct Deposit payments for \$389,843.02). Dave Arnold seconded the motion. The motion carried

**Consent Agenda**

Patty Clerf moved to approve the Regular Agenda as presented. Paul Johnson seconded the motion. The motion carried.

**Regular Agenda**

Guests introduced themselves: Drew Dixon and Alexis Clerf representing ASB, Jerry Hunt representing Transportation Dept., Terry Johnson representing Band, Joell Boast representing Technology Dept., and KSD Business Manager Michelle Helgeson were present. There were no public questions.

**Public Questions**

Monty Sabin passed out general mailings and magazines to the school board. Mr. Sabin distributed Kathy Jensen's Kittitas Booster Club dissolution letter to school board members. Mr. Sabin presented school board members with a letter from David Curry of ESD 105 requesting participation in a regional school organization committee.

**Public Correspondence**

Monty Sabin gave the budget status report. Mr. Sabin detailed the school board on current ASB fund balance. Mr. Sabin proposed utilizing district funds to cover athletic officiating costs to assist in coverage of ASB expenditures. Due to an increase in officiating invoices, ASB clubs risk not being supported. Discussion ensued. ASB will continue remitting for officiating for 2009. 2010 General Fund budget will reflect officiating payments.

**Superintendent's Report**

Mr. Sabin gave the October 2008 Enrollment Report

Derek Larsen recapped the school board on the first 7 weeks of school. September 26th early release time was set aside for Math improvement. Staff utilized valuable time with teacher to teacher and ground work the emphasis. October 24th early release will be spent on Elementary Website updates. REAP dollars must be spent on staff development to remove Kittitas Elementary School from AYP. Although first year designation of AYP was disappointing- staff training has improved as a result. Smile Savers visited Kittitas Elementary 2x recently. Elliott Bay fundraiser sales were down 25% from last yearbut still raised approx \$14,000 dollars that Kittitas Parent Group can utilize for requested enhancements. Frank Reno gave the school board a tentative Reader Board update of mid-November.

**Elementary Principal's Report**

Kent Sherwood detailed the school board that the Secondary Website enhancements have been moving forward. Faculty has been moving forward and working diligently on enhancements. Classified pictures are next to be updated. Skyward Family Access has been a priority since mid-September. Logins and passwords are going out to students and parents. Unexpected benefit has been updating of demographics within system. Parents can see child's grades & attendance as well as better communicate with teachers. School board may hear of issues at inception of Family Access. With transparency enhancements public relations will improve. Mr. Sherwood detailed the board on some of the fee management utilities that can be utilized at a later date resulting in some cost saving benefits for the future. October 24<sup>th</sup> early release staff will work on middle school and high school goal updates. Middle School teachers are going to attempt a mentoring program between High School students and Middle School students in danger of "falling through the cracks". Patty Clerf asked for further clarification on the mentoring program. Mr. Sherwood discussed benefits for both MS and HS students.

**Secondary Principal's Report**

Frank Reno & Kent Sherwood discussed spring sports conversations regarding Middle School Track. Previous student polls have indicated there is student interest in a Middle School Track program. Previous concern about impact on other MS spring sports may be negligible. Frank Reno and Kent Sherwood also discussed Cross Country as possible sport for future. Mr. Reno gave Football and Volleyball updates. November 4th and November 8th are District 2B and 1B league playoffs. There will be no regional competitions. November 13<sup>th</sup> State Volleyball tournament will be held in Yakima. League allocation formulas were discussed. MS Volleyball had a league culminating tournament for first time in history, and was a success. Winter sport practices start November 17<sup>th</sup> competition schedules should be finalized by first of November. Mr. Reno detailed the school board that the WIAA has changed their semester grading policy: student must now pass 4 classes in their 5 period day. Change is effective for the Winter Sports Season.

**Athletic Director Report**

Joell Boast gave the school board a district technology update. Ms. Boast reminded the school board that the technology dept has installed Document cameras and Smart Boards in each classroom. Ms. Boast detailed staff reaction to the board. Website updates are ongoing. District wireless is being upgraded and will soon include guest wireless access. Technology plan is coming up, Technology inventory ongoing. Ms. Boast gave kudos to Mr. Larsen for being resourceful and finding great computers to purchase from CWU surplus.

**Technology Director Report**

Jessica Gleason gave the school board the Achieve October invoice recap and discussed many of the issues Achieve is dealing with. New principal will begin duty next Monday and hopes to attend the November school board meeting. Ms. Gleason reminded the board members that the Principal is very needed for the health of the program.

**Achieve Online Report**

Drew Dixon detailed the board on the recent Homecoming dance attendance. Spirit activities were discussed at the recent ASB meeting and planning for next year has begun. Alexis Clerf informed the school board that ASB executive meetings will be transitioned to the same day as school board meetings to assist Judy Webb's AP

**ASB Report**

process. Ms. Clerf also informed the board that many clubs did not submit budget reports for this school year. Ramifications for no budget submission will be no ASB purchase orders approved if no budget received.

Michelle Helgeson detailed the school board on the recent relocation of Parent Group Headquarters to the area above the Intermediated Gym. Parent Group will utilize the space for event preparation and meeting space. Jessica Gleason detailed the school board on a recent request from Rachael Brunson for specialized seating in the 5<sup>th</sup> grade classroom. The Parent Group will be purchasing up to 5 Balance Ball Chairs for Ms. Brunson's classroom.

**Parent Group/Booster**

Mr. Sabin introduced Jerry Hunt to the school board and detailed the recent trip with Board member Dave Arnold to Ephrata to visualize buses. Mr. Hunt detailed the current state of the fleet- 8 of 12 buses are over 15 years old. 3 newest buses have over 65,000 miles. The main athletic travel bus is over 20 years old, and frequently breaks down. With the past year's budget freezes maintenance was limited to oil changes and emergency repairs. Transportation has spent \$19,000 in the first two months of school year in replacement parts and repairs. Through much research- Jerry Hunt requests the purchase of 1 transit (78 capacity) and 2 conventional (65 capacity) buses. This will improve bus reliability. Discussion of bus situations and amortization schedules and options ensued. Steve Alder moved to approve the purchase of 3 buses as quoted by Harlow's. Patty Clerf seconded the motion. The motion carried.

**Old Business:**

**Bus Purchase**

Monty Sabin presented Policy 2320- Field Trips, Excursions and Outdoor Recreation for second reading. Steve Alder moved to adopt the policy after second reading. Paul Johnson seconded the motion. The motion carried.

**Policy 2320- Adoption  
Field Trips/Excursions**

Monty Sabin presented Resolution 08/09.01 City of Kittitas Late Payment Early Warrant authorization for board approval. Patty Clerf moved to approve the resolution giving the district office authority to remit payment to the City of Kittitas earlier than board approval permits in order to avoid late fees generated by the overlap of the two calendars. Steve Alder seconded. The motion carried.

**New Business:**

**Resolution 08-09.01-  
City of Kittitas Early  
Payment Authorization**

Monty presented Resolution 08/09.02 2009 GF Budget Extension. Paul Johnson moved to adopt Resolution 08/09.02. Steve Alder seconded the motion. The motion carried.

**Resolution 08-09.02- GF  
Budget Extension**

Monty presented 10/21/08 Bus Surplus list provided by Jerry Hunt. Dave Arnold moved to approve the surplus of the following buses:

**Bus Surplus**

- 1978 Bluebird Conventional (Bus 3)
- 1986 Bluebird Conventional (Bus 6)
- 1979 Wayne Busette (Bus 9)

Patty Clerf seconded the motion. The motion carried.

Kent Sherwood introduced Terry Johnson to detail the board on Fieldtrip request to take Secondary band participants to the Experience Music Project in Seattle. The group could possibly spend time at the Seattle Center and would have a dinner stop

**Fieldtrip Authorization**

on the way home. Monty Sabin presented Jeff Houck's 6th Grade Rainier trip request. Steve Alder moved to approve both fieldtrip requests. Dave Arnold seconded the motion. The motion carried.

Frank Reno detailed the school board on his conversations with the Secondary school architect and county fire marshal regarding installation of a security gate at the inner entrance of the Girl's High School Locker room. Both parties relayed that a gate in this area probably would not pass State fire inspection. Decision was not posed to board for decision.

**Gym Security Gate**

Monty Sabin presented the statewide Sexually Aggressive Youth Protocols to the school board. Discussion ensued.

**S.A.Y. Protocols**

Mr. Sabin reminded the school board that ESD 105 is offering to host the 2008 Legislative Dinner. Dinner is November 5th at 6:30pm Rodeo City BBQ.

**Legislative Dinner**

Mr. Sabin reminded the school board that the WSSDA Conference would be November 19 – November 21 in Seattle and got tentative RSVPs from board members.

**WSSDA Conference**

The meeting was adjournment at 10:30 P.M.

**Adjournment**

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Mark Hansen, Chairman

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Monty Sabin, Superintendent

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Jessica Gleason, Secretary