

**KITTITAS SCHOOL DISTRICT NO. 403
BOARD OF DIRECTORS
KITTITAS, WA 98934**

Regular Board Meeting Minutes
May 17, 2011
7:30 p.m.
Kittitas School District Board Room

Patricia Clerf, Chair
Paul Johnson, Vice Chair
Mark Hansen, Member
Max Tilton, Member
Jeff Wallace, Member

Monty Sabin, Superintendent
Jessica Gleason, Recording Secretary

The regular board meeting was called to order at 7:00 p.m. to a flag salute led by Patty Clerf. All board members, except Jeff Wallace, were present.

Call to Order

Monty Sabin presented Bill Highfill's letter resigning from Facility Maintenance and Judy Beard's resignation letter from MS Girls Basketball Assistant coach position. Max Tilton moved to approve the resignations as presented. Mark Hansen seconded the motion. The motion carried.

Personnel

Monty Sabin recommended the school board approve Kevin Barnhart to the full-time Facility Maintenance position vacated by Bill Highfill. Paul Johnson moved to approve Mr. Barnhart for the position. Mark Hansen seconded the motion. The motion carried.

Patty Clerf introduced the consent agenda as amended. Mark Hansen moved to approve the consent agenda (minutes from April 19, 2011 Regular Meeting; General Fund A/P Voucher #61246 for \$3,376.36, General Fund A/P Vouchers #61247-61321 for \$140,911.90, ASB Vouchers #5350-5356 for \$8,579.63, ASB Voucher #5348 for \$5,120.00, ASB Voucher #5349 for \$6,325.20, General Fund Payroll Benefits Vouchers #61225-61244 for \$201,163.43, General Fund Payroll Benefits Voucher #61245 for \$610.04, Payroll Vouchers #61209-61224 and Direct Deposit for \$223,357.68). Paul Johnson seconded the motion. The motion carried.

Consent Agenda

Mark Hansen moved to approve the regular agenda; Max Tilton seconded the motion. The motion carried.

Regular Agenda

Judy Ramos, Ashley Sabin, Lance Hyatt, and Janielle Paul introduced themselves as guests. Jeff Gay arrived mid-meeting.

Guests

There were no public questions, comments, or correspondence.

**Public Comments/Public
Correspondence**

Mr. Sabin reported that we are 67% into the fiscal year; General Fund has collected 74.18% anticipated revenues and spent 72.13% budgeted expenditures.

Superintendent's Report

Mr. Sabin detailed the school board on May's enrollment numbers and trends.

Mr. Sabin informed the board that Leadership Academy is gearing up for Annual conference.

Judy Ramos reported on current ASB happenings. Ms. Ramos shared that each club and class is busy wrapping up this year and preparing for the start of next school year. Ms. Ramos gave the school board a general recap of happenings.

ASB Report

Jessica Gleason reported that Parent Group BINGO brought in \$700 for scholarship funding. Scholarship recipients will be chosen at the end of May. There will be a Parent Group meeting next Tuesday.

Parent Group

Michelle Helgeson reported that Booster Club was busy with the annual Golf Tournament. Attendance is steady, donations down from last year.

Booster Club

Mr. Sabin detailed the school board on upcoming Baseball, Softball, and Track playoffs.

Athletic Director Report

There was no Elementary principal report.

Elementary Report

There was no Secondary principal report.

Secondary Report

Lance Hyatt detailed the school board on current draft of the Secondary 2011/12 class schedule. Mr. Hyatt discussed requirements surrounding the many scheduling aspects. Mr. Hyatt reminded the school board members of OSPI and district intention to get core subjects covered by single subject teachers. Mr. Hyatt cursorily explained the new course added for 2011/12- Philosophy offered by Scott Wilson. Mr. Hyatt shared that Mr. Wilson has already created the syllabus which will require no formal curriculum. Mr. Hyatt discussed how end of course exam implementation affected scheduling. Mr. Hyatt pointed out the core curriculum classes were strategically scheduled for 1st & 2nd period offerings where possible. Mr. Hyatt reminded the school board that drama has been removed from the class schedule due to the need for more Language Arts offerings. Mr. Hyatt detailed the school board on the 2011-12 offered ALEKS enrichment course added for 7th & 8th grade Math students. Mr. Hyatt and Mrs. Clerf discussed EOC Exam structures and probable future. Mrs. Paul requested clarification from Mr. Hyatt regarding scheduling of HS Science during 3rd trimester and the worry that 11th grade Science would become a catch-all for remediation. Mr. Hyatt fielded questions from Mr. Tilton regarding foreign language scheduling occurring so late in the student schedules and worries that there is no safety net for students. Mr. Hyatt responded that because foreign languages are a college bound requirement, not a graduation requirement, students headed for post secondary education generally can accomplish passing grades their junior and senior years. Mr. Hyatt detailed the school board on changes to Team scheduling and discussed in detail how the bell schedules will be altered. Mrs. Clerf inquired about the addition of Math only teacher and the effect on the Middle School schedule. General discussion ensued.

Monty Sabin presented the school board with the Annual WIAA membership renewal. Mark Hansen moved to approve the membership renewal. Max Tilton seconded the motion. The motion carried.

Monty detailed the school board on potential cost saving strategies to cushion expected revenue losses in the 2011-2012 school year. Mr. Sabin communicated the following actions:

Budget Discussion

Maintenance/Custodial

Plan B Custodial

- Schedule
- Modification of HVAC System Schedule
- Eliminate Intruder Alarm Monitoring

- Facility Use Fee Schedule
- County Hazard Mitigation Grant

Technology

- Google Applications

Transportation

- 12 Passenger Van
- Diagnostic Computer
- Ensure Buses Are Clean
- Review Field Trips

Athletics

- Reduction of Non-Essential Coaching Positions
- Maximize Transportation
- Scheduling

The meeting adjourned at 9:55 pm.

Adjournment

Patty Clerf, Chairperson

Monty Sabin, Superintendent

Jessica Gleason, Secretary