

**KITTITAS SCHOOL DISTRICT NO. 403
BOARD OF DIRECTORS
KITTITAS, WA 98934**

Regular Board Meeting Minutes
November 16, 2010
7:30 p.m.
Kittitas School District Board Room

Mark Hansen, Chair
Patricia Clerf, Vice Chair
Max Tilton, Member
Paul Johnson, Member
Jeff Wallace, Member

Monty Sabin, Superintendent
Jessica Gleason, Recording Secretary

The regular board meeting was called to order at 7:35 p.m. to a flag salute led by Mark Hansen. All board members were present except Paul Johnson.

Call to Order

Monty Sabin presented the following hiring decisions for board approval:

Personnel

- Barbara Schmidt .6 Elementary Resource teacher
- Cindy Houck Nurse

Max Tilton moved to approve the hiring decisions as presented. Patty Clerf seconded. All members voted affirmative, the motion carried.

Patty Clerf moved to approve the consent agenda (minutes from October 19, 2010 Regular Meeting; General Fund Voucher #60490-60491 for \$6,326.30, General Fund Vouchers #60492-60577 for \$130,900.93, District Credit Card statement, ASB Vouchers #5258-5271 for \$3,964.91, Payroll Vouchers #60440-60488 and Direct Deposit for \$432,077.19). Jeff Wallace seconded the motion. The motion carried.

Consent Agenda

Patty Clerf moved to approve the regular agenda; Max Tilton seconded the motion. The motion carried.

Regular Agenda

Judith Ramos introduced herself as guest.

Guests

Mr. Hansen opened the floor for public question, comment, or correspondence. No public question, comment, or correspondence forthcoming.

Public Comments/Public Correspondence

Monty Sabin gave the budget status report October 2010. Mr. Sabin reported that we are 16% into our fiscal year, having collected 22.88% of anticipated revenues, and having spent 19.07% of budgeted expenditures. Mr. Sabin reminded the school board of potential upcoming Federal Job Funds, additional dollars to utilize for staff retention. Mr. Sabin shared that he is unsure of the final amount or date of remittance. Mr. Sabin gave the district enrollment report for November 2010. Mr. Sabin highlighted there was no change from October 2010.

Superintendent's Report

Mr. Sabin reported that the Washington State Leadership Academy recently traveled to West Valley School District to witness teaching techniques utilized within the district. Mr. Sabin reported that all members were able to witness Professional Learning Community strategies implemented.

Judith Ramos presented the ASB report to the school board. Ms. Ramos reported that the freshman class recently chose several members to participate in Donkey Basketball. The sophomore class is planning to sell Christmas trees and planning the Tolo dance. The junior class is planning to conduct a raffle at FBLA's Christmas Bazaar and beginning to plan prom. The senior class are working with Jostens to finalize graduation details as well as choosing Donkey Basketball participants. Art club is gearing up for their trip to Seattle Art Museum at the end of the month. Band club just returned from their annual fieldtrip to the Seattle EMP and are readying themselves for a concert in several weeks. Zach Fogle was recently chosen for All-State band and will perform with the Seattle Symphony. Cheer is beginning their winter season and practicing daily. FFA members are in the process of getting their feed pans from Mr. Faire. FCCLA members are working on projects. FBLA members are heading to fall conference very soon. They are also very busy planning the Christmas bazaar, wrapping up their recent Butter-braid fundraiser and planning a spirit bead fundraiser. Honor Society members are working hard to keep their grades up. Year book members will conduct pictures with Santa again this year for a fundraiser. ASB club have begun selling Coyote Den t-shirts. The annual Lunch Box auction is being planned by Laker Brooks and will occur in the first weeks of December.

ASB Report

There was no Parent Group report.

There was no Booster Club report.

Frank Reno reported that the fall athletic season ended with Volleyball finishing 8th in state and Football losing to Ritzville in playoffs. For the first time in many years, Kittitas recently hosted the all-league meeting. Meeting results will be out to press next week. The Fall Sport Banquet schedule is still under construction but getting firmed up and will be out ASAP. High school winter teams turned out yesterday with very solid numbers. Middle school boys basketball played their first game yesterday.

Athletic Director's Report

Derek Larsen reported that the Parent Group catalog fundraiser netted approx \$5000 to supplement field trip requests for Kindergarten through 5th grade students. Mr. Larsen informed the board that Barb Schmidt began yesterday and Kirsten Dekoning started about a month ago. Things are going well, parents and teachers are happy with split classroom. Teachers are very appreciative to have 4 days of conferences rather than 3 as in the past. Teachers have shared that they are thankful to be able to spend more time with each conference and not cram too many into a day. Mr. Larsen reminded the school board that the Christmas program will undergo changes this year. In order to cut down practice time allowing for more December instruction the Christmas concert will be pared down to songs rather than full performance of the past.

Elementary Principal's Report

Chris Brauer reported that the Secondary magazine drive brought in \$1200. Mr. Brauer informed the school board that the Secondary instructional learning groups recently had their 3rd meeting and the staff are beginning to interact more and think philosophically regarding education. Mr. Brauer shared his observation that the staff are buying into the vision of the district and assisting in defining the vision of the district as well as beginning new conversations as a staff. Mr. Brauer shared that student led conferences begin today and teachers are extremely thankful for the extra day of conference. Mr. Brauer reported that the first annual MSP/HSPE Award recognition night last week had great attendance and afforded a chance to touch base with parents and students. Patty Clerf inquired about recent Art Classroom Based Assessment (CBA) and assessments to determine grade level advancement scheduling. Mr. Brauer explained CBAs and the current procedures being implemented to determine those students noted for advancement within subjects.

Secondary Principal's Report

Mr. Sabin presented Policy 3245- Students and Telecommunication Devices for 2nd Reading. Discussion regarding verbiage ensued. Patty Clerf moved to approve the policy with omission of "lunch break" from section A. Max Tilton seconded the motion. The motion carried.

Policy 3245 – 2nd Reading

Mr. Sabin presented Policy 5407- Military Leave for 2nd Reading. Patty Clerf moved to approve the policy as presented. Max Tilton seconded the motion. The motion carried.

Policy 5407 – 2nd Reading

Mr. Sabin presented Policy 4215- Use of Tobacco on School Property, for 1st Reading. Discussion ensued. Mr. Sabin will add verbiage to exclude nicotine patches and gum from the policy.

Policy 4215 – 1st Reading

Mr. Sabin presented Policy 5005- Employment: Disclosures, Certification Requirements, and Assurances, for 1st Reading. Discussion ensued.

Policy 5005 – 1st Reading

Mr. Sabin presented Policy 5050- Contracts, for 1st Reading. Discussion ensued.

Policy 5050 – 1st Reading

Mr. Sabin presented Policy 5406- Leave Sharing for 1st Reading. Discussion ensued.

Policy 5406 – 1st Reading

Mr. Sabin presented Resolution 10/11.01- Cancellation of Outstanding Warrants for board approval. Patty Clerf moved to approve Resolution 10/11.01. Max Tilton seconded the motion. The motion carried.

Resolution 10/11.01

Mr. Sabin asked the school board for input on changing the December Board Meeting date. All board members indicated they would be present on regularly scheduled date. There will be no change to the meeting schedule.

December Board Date

Mr. Sabin opened the floor for discussion regarding the current Accounts Payable Schedule and ways the board and district office can expedite payments to vendors. During the WSSDA conference board members will investigate possibilities for adding an AP cycle.

Revised A/P process

Mr. Sabin opened the floor to school board members to share their classroom visit impressions. All board members were extremely impressed with the quality of interaction and behavior of Kittitas students.

Classroom Visits

Mr. Sabin requested board members finalize the WSSDA conference travel arrangements. Discussion ensued.

WSSDA

Mr. Sabin requested school board members finalize Legislative Dinner attendance plans. Discussion ensued.

Legislative Dinner

The board adjourned at 9:23pm.

Mark Hansen, Chairperson

Monty Sabin, Superintendent

Jessica Gleason, Secretary